



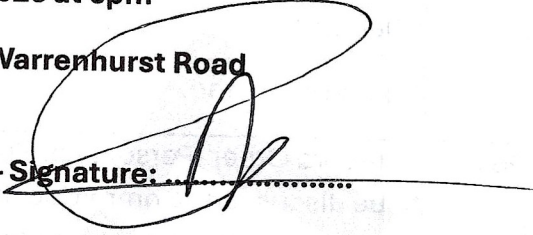
Fleetwood Town Council

Onward to a Better Future

Allotment Committee Meeting

20th March 2026 at 6pm

Warrenhurst Hall, Warrenhurst Road

Robbie Raynor (Chairman) – Signature: 

MINUTES

057	<p>Opening of the meeting – <i>Chairman</i>.</p> <p>The Chairman welcomed all to the meeting.</p> <p>Present: Chair Cllr R Raynor, Vice Chair Cllr H Swatton, Cllr M Belshaw, Assistant Clerk RH.</p> <p>Plot Holders and Buddies: PS, DO, HR, CV, WB, SJ, AH, WT and CJ.</p>
058	<p>To receive and record apologies – <i>Chairman</i>.</p> <p>Not present: apologies received from plots holders and buddies JG, LI and PG.</p> <p>Not present: apologies received from Cllr A Jones.</p>
059	<p>To review and approve the minutes from the previous meetings, held, January 2026 (which had been deferred) and February 2026 – <i>Chairman</i>.</p> <p>The minutes of the January meeting were accepted by those in attendance:</p> <p>Approved by RR</p> <p>Seconded by HS and CO.</p> <p>Objected: CV.</p> <p>The minutes of the February meeting were accepted by those in attendance:</p> <p>Approved by RR</p> <p>Seconded by CV, CO and PS.</p>



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060	<p>To record Disclosable Pecuniary Interests from members (including their spouses, civil partners or partners) in any item to be discussed. Committee members MUST NOT make representations or vote on the matter therein – <i>Chairman</i>.</p> <p>No one indicated.</p>
061	<p>To record Other (Personal or Prejudicial) interests from members in any item to be discussed. Committee members should state if they need to bar themselves from discussion and voting on any related matters – <i>Chairman</i>.</p> <p>No one indicated.</p>
062	<p>Tenancy agreement and policies – <i>RH</i></p> <p>Tenants were informed new agreements will be sent out once it has been taken to Full Council Meeting on 31.03.26. Action: RH.</p>
063	<p>Vacant plots/waiting list – <i>RH</i></p> <p>Tenants were informed the vacant plots will be allocated once the new tenancy agreement has been taken to Full Council Meeting on 31.03.26.</p> <p>Action: RH</p>
064	<p>Emergency contact list – <i>RH</i></p> <p>It was agreed any tenants that wished to be on the emergency contact list did not have to have their number displayed on the notice board, but to have their name and plot number, so anyone could approach them personally to ask for their contact number. Action: RH.</p>
065	<p>Update regarding possible contamination regarding old ICI site. WBC drop-in centre at Thornton FC 12th & 17th March (4 - 7pm) – <i>RR</i></p> <p>RR attended meeting, stated very unhelpful. RR has contacted Soil Ex to get quote for testing soil ourselves on allotment site, awaiting quote.</p> <p>Action: RR.</p>
066	<p>Birds, cats and hedgehogs – <i>CV/RH</i></p>



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	<p>Birds: It was agreed birds are only to be fed using hanging feeders or a traditional bird table. No seed is to be put on the ground or on structures where rats can climb.</p> <p>Cats: It was agreed only Socks (the allotment cat) is to be fed. No other cats are to be fed. Cat food only to put out to feed the cat then removed.</p> <p>Hedgehogs: It was agreed for hedgehogs not to be fed cat food and to allow them to be a natural source of pest control.</p>
067	<p>Rats and poison – CV</p> <p>It was agreed by all tenants, at this moment in time, to try alternative measures to reduce rats on site. All tenants agreed to try planting mint in pots and to put around the perimeter of the site. Also to try bicarbonate as another deterrent.</p>
068	<p>Defibrillator nearer to the site – WT</p> <p>WT had investigated cost of a defibrillator, which came to £1250. Tenants agreed it was a good idea. WT would be happy to fundraise with support. To be discussed further.</p>
069	<p>General points for discussion – <i>Chairman / All.</i></p> <ul style="list-style-type: none">• Trees update – tenants informed contractors had visited site and a quote would be sent 23.03.26 which would then be sent to Full Council meeting on 31.03.26.
070	<p>To set a date and time for the next meeting – <i>Chair / All.</i></p> <p>It was agreed that the next meeting would be on Tuesday 21st April 2026, 6pm at Warrenhurst Hall.</p>

APPENDIX A

Standing Guidance for Committee Business



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1. All decisions resulting in actions to be taken by council staff or individual members to be made from an agenda item, approved by majority vote, and brought in good time to carry out the committee's request.
2. Action points may be given to office staff directly. Any actions for other individuals who are not committee members should be taken by a member to approach that person, i.e. "The Chairman to ask Cllr xxx to assist with seeking volunteers for xyz".
3. Any financial or legal issues to be discussed and agreed on in an open and publicly accessible meeting of the committee. Decisions on these matters cannot be made by email or in private meetings. Any issues or uncertainties should be referred to the clerk for advice.
4. All proposals involving a cost of over £300 normally require at least 3 quotes to be obtained, and sufficient time must be allowed for staff to obtain for the quotes, for the committee to consider. Committee members should discuss with the clerk who will be happy to provide advice on the way forward.